



Heritage Community Recreation Association Baseball By-Laws

1.0 Organizational Name

This organization is and shall remain officially known as, Heritage Baseball. Heritage Baseball is a non-profit Tennessee corporation, which is affiliated with Babe Ruth and Cal Ripken Baseball, Inc., a member of Heritage Community Recreation Association (HCRA), and a non-profit Tennessee corporation. Heritage Baseball is also a member of the USSSA Softball Association; a non-profit corporation. Heritage Baseball is an organization, which provides membership to all individuals without regard to race, color, religion, sex, national origin or any other characteristic protected by law. The organization shall be governed by these constitutional bylaws, and remain volunteer and non-profit in nature.

2.0 Mission Statement

The mission of HERITAGE BASEBALL is to provide opportunities for the youth in our community to participate in social athletic activities in a safe and fun environment. Heritage Baseball is designed to provide a safe harbor for our young people to explore new avenues of physical and mental competition. We strive for excellence in team spirit and family togetherness. We will offer baseball or softball to every child under the age of 20. We will provide each facet of the sport(s) at all levels of competition to provide a safe and healthy environment for our youth to grow while maintaining a family atmosphere.

2.1 Values

- Strong Leadership
- Family and Christian Values
- Tobacco free environment
- Spirited Sportsmanship
- Promote Fun
- Continued Refinement of Coaches and Players

3.0 Financial Policy

A. Sponsorship Policy

In order to secure suitable and adequate financial backing to carry out the purpose of HERITAGE BASEBALL, it shall be the policy of HERITAGE BASEBALL to permit only such sponsorship as is consistent with the purpose for which HERITAGE BASEBALL is organized and to select sponsors who are interested in HERITAGE BASEBALL solely or principally as a means of contributing to the welfare of young people. It shall be the policy of HERITAGE BASEBALL to prohibit any direct advertising of alcoholic beverages or tobacco products in connection with HERITAGE BASEBALL or any of its programs.

B. Solicitation and Payment Policy

HERITAGE BASEBALL shall not permit the solicitation of funds in the name of HERITAGE BASEBALL unless all of the funds so raised are placed in the HERITAGE BASEBALL treasury. All moneys received shall be deposited to the credit of HERITAGE BASEBALL in a depository (bank) selected by the executive committee and all disbursements shall be made by check. The HERITAGE BASEBALL President or Treasurer must sign all checks as the Executive Committee determines.

C. Dissolution of Property

Upon dissolution of HERITAGE BASEBALL and after all outstanding debts and claims have been satisfied, the Members shall direct the remaining property of HERITAGE BASEBALL to another Federally Incorporated entity which maintains the same objectives as set forth herein, which are or may be entitled to exemption under Section 501(c) (3) of the Internal Revenue Code.

4.0 Membership

Any responsible adult of at least 18 years of age, of good moral character, and interested in developing, providing, and maintaining a youth baseball and softball program in our community, shall be eligible for membership. All members shall adhere to the constitutional bylaws of the organization. The Secretary shall maintain the roll of membership to qualify voting members. Only members in good standing are eligible to vote at the annual meeting and at the regular meetings. Only voting members - those members in good standing that have attended at least half of the regular meetings (all meetings first Sunday of each month) - are eligible to vote at special meetings and for motions to amend the bylaws of HERITAGE BASEBALL.

Managers, coaches, parents, officers and legal guardians of youth participants shall be considered members and are hereby solicited to actively participate in organizational functions and adhere to the constitutional bylaws of the organization.

4.1 Participants

A. Team Managers

The selection of managers is done on an annual basis. Any responsible adult member may voluntarily participate as a team manager, provided that the member is at least 21 years of age, 18 years of age for an assistant coach, and that the member is in good standing with HERITAGE BASEBALL. In the event that more than one individual is interested in managing a team, the procedure outlined in the competition committee handbook shall be adhered to. Should there still be a tie after the selection criteria identified above; the final selection for manager will be made by a majority vote of the executive committee. Individuals of the executive committee, which has direct involvement with the team in question, will be ineligible to vote on this issue.

B. Recreational Players

Babe Ruth Inc. and Cal Ripken Baseball rules, which shall be adhered to and administered by HERITAGE BASEBALL, define the eligibility standards for youth participants in baseball.

C. Competitive Players

Participants taking part in the competitive program of HERITAGE BASEBALL will adhere to the eligibility standards as outlined in the appropriate sanctioned organization (Babe Ruth Inc. and Cal Ripken Baseball, BPA, USSSA, etc.)

4.2 Participant Registration

Registration fees for all participants shall be determined by the organization on an annual basis.

Registration fees for each player must be paid in full before the first regular league game.

Participant registrants, that are financially distressed, may apply for a waiver of registration fees with the President of HERITAGE BASEBALL. Registration fees for all participants shall be equal in amounts.

Families registering more than one youth participant *may* be given pro-rated discounts that shall be determined by the organization on an annual basis.

4.3 Uniforms

The organization shall provide all fully registered participants with required uniforms.

4.4 Disciplinary Actions

The Executive Committee shall have the authority to suspend, discharge or otherwise discipline any member or participant. Upon evidence of any misconduct by a member or participant, the executive committee shall notify that member, participant, or that participant's manager and parent/guardian of the allegations in writing within twenty-four hours of the transgression. That member, participant, or the participant's manager and parent/guardian shall appear before the

executive committee at a special meeting to hear the matter. If that member or the participant is found in violation of organizational bylaws or of ethical misconduct, the officers, by a majority vote, shall have full power to suspend or evoke the members or the participants' right to future participation in any organizational functions or programs.

5.0 Organizational Structures and Functions

The organizational components of HERITAGE BASEBALL have informally been and shall officially remain as the Executive Committee, various Standing Committees, and the General Membership.

5.1 Executive Committee

The executive committee establishes organizational goals, provides general guidance and direction, implements policy and procedure, maintains routine and special organizational operations, and takes responsibility for activities undertaken in HERITAGE BASEBALL's name.

The executive committee membership consists of an elected President as well as appointed Vice President Cal Ripken, Vice President Babe Ruth, Secretary, Treasurer, Chief Umpire and, Competitive Team Commissioner . Excluding the President, these officials are appointed by the active President of Heritage Baseball and shall adhere to the constitutional bylaws of the organization.

A. President

The President shall focus on the growth and stability of Heritage Baseball. The President may nominate or appoint members and designate chairpersons on committees to fill a vacant office.

The President may waive any pre-qualifications for positions within the organization to fill any voids. The President must directly interact with Williamson County Parks and Recreation. The President must directly interact with Spring Hill Parks and Recreation. The President must mentor growth within the support staff as well as the coaching staff. Heritage Baseball President is elected by HCRA board during annual board meetings. The maximum length as the elected Heritage Baseball President cannot exceed three (3) years.

B. First Vice President – Cal Ripken

The First Vice President – Cal Ripken shall preside over matters directly related to the Cal Ripken division (5-12 year olds). This position will directly oversee each division commissioner as well as chair the competition committee for Heritage Baseball. In the absence of the President, the First Vice President shall preside and perform the duties of the President.

C. Second Vice President – Babe Ruth

The Second Vice President – Babe Ruth shall preside over matters directly related to the Babe Ruth division (13-18 year olds). This position will work directly with the Babe Ruth coaches and manage all matters related to this division. This position will also be responsible for working with the coaches and staff of Heritage Middle School. In the absence of the President and the First Vice President, the Second Vice President shall preside and perform the duties of the President.

D. Secretary

The Secretary shall give notice of all scheduled meetings, nominations and elections, officially record and report meeting minutes, and maintain all official organizational documents, membership lists, and meeting attendance records. The Secretary is responsible for all organizational correspondence. In the absence of the President and Vice Presidents, the Secretary shall preside and perform the duties of the President.

E. Treasurer

The Treasurer shall keep timely and accurate records of all organizational finances, receipts and expenditures. The Treasurer shall maintain all institutional accounts and membership registration lists, prepare financial statements and reports, and oversee the planning and implementation of all fund raising activities. All organizational disbursements require the signature approval of the Treasurer with guidance from the President.

F. Select Draft Team Commissioner

The Select Draft Team Commissioner will be responsible for all functions regarding a Select Draft Team program within Heritage. The Select Draft Team program is outlined further in the Select Draft Team Handbook. The Select Draft Team Commissioner will report directly to the President.

G. Chief Umpire Coordinator

The Chief Umpire Coordinator shall appoint, at their discretion, two (2) members responsible for scheduling, training and paying umpires for all home games. Babe Ruth will have one scheduler, and Cal Ripken Division will have one scheduler.

5.2 Standing Committees and Coordinators

The permanent standing committees and coordinators established shall remain intact and function throughout the calendar year. Establishment of new committees or dissolution of committees deemed, as "no longer necessary" requires a majority vote of the membership. Chairpersons shall be nominated or appointed during the first meeting following the annual meeting. Committee members and Coordinators shall be volunteers. The committee chairperson is responsible for the overall function and operation of the committee, and for reporting committee activities to the organization. Any committee or coordinator shall not commit or involve the organization and shall not incur debt unless given the authority to do so by the executive committee.

A. Scheduling Coordinator

Responsible for scheduling all home games, as well as assigning practice times for all teams. Also must share the final schedules with Chief Umpire Coordinator and Concessions Coordinator. This position will report directly to the league president.

B. Concessions Coordinator

The concessions coordinator shall be responsible for planning, organizing, supplying, staffing, and maintaining concessions at all home games. The coordinator is also responsible for staffing the gate in order to collect parking fees at any tournament events in which the executive committee has approved a parking fee.

C. Equipment Coordinator

The equipment coordinator shall be responsible for the storage, preparation, distribution, collection, and maintenance of all equipment belonging to the organization. The coordinator is also responsible for maintaining adequate supplemental supplies and accurate inventories of all properties of the executive committee. This position will report directly to the Chief Umpire Coordinator.

D. Fund Raising Coordinator

The fund raising coordinator shall be responsible for planning, organizing, and implementing all fund raising events held on behalf of the organization. The coordinator shall be responsible to work with the community for sponsorship donations and contributions. This position will work with and report directly to the Treasurer of the organization.

E. Uniform Coordinator

The uniform coordinator shall be responsible for the bidding, storage, preparation, and distribution of all uniforms belonging to the organization.

F. Coach Pitch Commissioner

This position will be appointed by the Heritage Baseball President and is responsible for all matters pertaining to the Coach Pitch division to include:

Draft procedures and roster alignment

Notification of coaching selection

Distribution of schedules to each team

Any news or announcements pertaining to the Coach Pitch Division

The Coach Pitch Commissioner will report directly to the Vice-President of Heritage Baseball and maintain a seat on the Heritage Baseball Competition Committee.

G. Machine Pitch Division Commissioner

This position will be appointed by the Heritage Baseball President and is responsible for all matters pertaining to the Machine Pitch division to include:

Draft procedures and roster alignment

Notification of coaching selection

Distribution of schedules to each team

Supervision of All-Star Team selection procedures

Any news or announcements pertaining to the Machine Pitch Division

The Machine Pitch Commissioner will report directly to the Vice-President of Heritage Baseball and maintain a seat on the Heritage Baseball Competition Committee

H. Minor Division Commissioner

This position will be appointed by the Heritage Baseball President and is responsible for all matters pertaining to the Minor division to include:

Draft procedures and roster alignment

Notification of coaching selection

Distribution of schedules to each team

Supervision of All-Star Team selection procedures

Any news or announcements pertaining to the Minor division

The Minor Commissioner will report directly to the Vice-President of Heritage Baseball and maintain a seat on the Heritage Baseball Competition Committee

I. Major Division Commissioner

This position will be appointed by the Heritage Baseball President and is responsible for all matters pertaining to the Major division to include:

Draft procedures and roster alignment

Notification of coaching selection

Distribution of schedules to each team

Supervision of All-Star Team selection procedures

Any news or announcements pertaining to the Major division

The Major Commissioner will report directly to the Vice-President of Heritage Baseball and maintain a seat on the Heritage Baseball Competition Committee

J. Babe Ruth Commissioner

The Babe Ruth Commissioner shall be appointed by Heritage Baseball President and is responsible for all matters pertaining to the Babe Ruth division to include:

Draft procedures and roster alignment

Notification of coaching selection

Distribution of schedules to each team

Supervision of All-Star Team selection procedures

Any news or announcements pertaining to the Babe Ruth Division

The Babe Ruth Commissioner will report directly to the Vice-President of Heritage Baseball and maintain a seat on the Heritage Baseball Competition Committee.

K. Web Coordinator

The Web Coordinator shall be responsible all functions involving the expansion and support of our web-site including but not limited to the back office products maintaining legacy data. He/She is required to report directly to the Heritage Baseball Communications Coordinator on all issues.

Any issues resolved must be posted to and shared with the President.

5.3 Special Committees

Special "ad hoc" committees shall be established on an as needed basis and function for as long as deemed necessary. Chairpersons shall be appointed volunteers. The committee chairperson is responsible for the overall function and operation of the committee, and for reporting committee activities to the organization.

A. Heritage Baseball Competition Committee

The appointed Heritage Baseball First Vice-President shall preside as chairperson for the Heritage Baseball Competition Committee. Each division commissioner (Coach Pitch, Machine Pitch, Minor, Major), the Second Vice President - Babe Ruth, along with the Chief Umpire Coordinator will maintain a seat on this committee. This committee will maintain a handbook which outlines the responsibilities of the committee and regulations which govern this committee. The responsibilities of this committee will be as follows:

- Develop and outline all pre-draft rules and guidelines, and ensure conformance.
- Review and implementation of all entries in the organizational by-laws pertaining to the 'on field' policies
- The competition committee will govern as the Heritage Baseball protest committee
- Develop, outline, and implement the all-star selection process for Heritage post season play and team selection processes
- Direct and organize any post season intra-league and/or invitational tournaments held at Heritage Park

6.0 Amendments

These bylaws shall be amended only by a majority vote of the membership present at any said annual, regular or special meeting provided no such amendment shall be voted upon unless it has been properly presented, announced and read to the voting membership at any two previous and consecutive meetings occurring within no less than a seventy-two hour period. Properly proposed amendments shall be submitted in writing to the secretary 10 days prior to its first presentational meeting in order to be included on the meeting agenda and shall contain the signatures of the proposing member(s). The proposed amendment shall then be announced and read at the next two consecutive meetings for voting membership consideration, and a voting membership vote shall be taken at the third consecutive meeting. An approved amendment shall be incorporated into these bylaws and effective immediately.

7.0 Exclusions

Any encountered item or issue not included or addressed in these bylaws shall be referred to and ultimately decided upon by a majority vote of the executive committee.